

PERSONAL CONTRIBUTIONS

- NON CONTRACT RELATED

The EPS has been designed to allow you to make personal contributions outside of any contract related contributions, and by starting to make personal contributions now, you will obviously help improve your retirement prospects.

Contributions can be made:

- **On a regular basis by direct debit** (minimum monthly contribution of £20.00 gross per month).
- **As and when you want by drawing a cheque in favour of AVIVA, for your chosen amount** (minimum contribution of £20.00 gross).

If you wish to make contributions on either or both bases, **please complete the form below:**

AVIVA, EPS Department, c/o Hencilla Canworth Ltd (First Act), Simpson House,
6 Cherry Orchard Road, East Croydon CR9 6AZ

Date: _____

Re: Equity Pension Scheme (EPS)

Further to my advising you of my Personal Information, please take this letter as confirmation of my wish to:

1. Commence regular monthly contributions at a level of £_____ net per month with effect from 6th_____, automatically increasing annually each December in line with the National Average Earning Index, unless you advise us otherwise by ticking this box .

2. Make a single payment of £_____ net.

I enclose my personal cheque, drawn in favour of AVIVA.

Name: _____

	INSTRUCTION TO YOUR BANK/BUILDING SOCIETY TO PAY DIRECT DEBITS	
Please complete ALL SEVEN SECTIONS of this instruction and send it to: Aviva, PO Box 4, Surrey Street, Norwich NR1 3NG.		
1	Name and full postal address of your Bank or Building Society	Post Code
2	Name(s) of Account Holder(s)	
3	Bank/Building Society Account Number	
4	Branch Sort Code	
5	Reference No (Policy/Plan/Scheme Number)	
	Service User Number	9 2 2 7 2 3
6	Name	
7	Date	
Banks and Building Societies may not accept Direct Debit Instructions for some types of account.		